

How do I import a question pool?

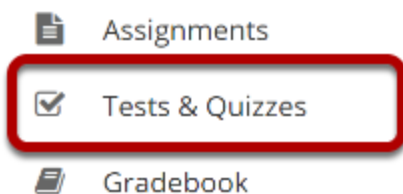
A question pool is a set of questions of any type that belongs to the author and others with whom the author shares it. See [What is a Question Pool?](#)

A question pool is available to the author in any worksite in which that person has permission to create assessments, and will show in the list of Question Pools.

You can import a question pool from a saved assessment, or from a file provided by a publisher or exported from another system.

Note: There is currently no way to export question pools, but the questions can be [exported in the form of an assessment](#).

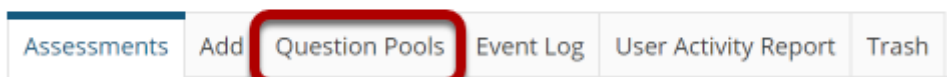
Go to Tests & Quizzes.



Select the **Tests & Quizzes** tool from the Tool Menu in your site.

Click Question Pools.

TESTS & QUIZZES



Select Import Pool.

Question Pools

[Add New Pool](#) [Import Pool](#) [Transfer Ownership](#)

Pool Name	Owner	Last Modified	Questions	Subpools	Delete?
▶ Semester 1 Add Subpool Copy Move Share	Demo Instructor	Apr 13, 2020 11:28 PM	0	2	<input type="checkbox"/>
▶ Semester 2 Add Subpool Copy Move Share	Demo Instructor	Apr 13, 2020 4:28 PM	2	2	<input type="checkbox"/>

Click Choose File.

Import Pool

Choose an IMS QTI-compliant **XML** file from your computer.

Choose a file:

[Choose File](#) assessment-example.xml

Import

Cancel

Click the **Choose File** button to browse for and select the import file on your computer. Once you have selected your file, the file name will be displayed.

*Note: Your import file must be an IMS QTI-compliant **XML** file. The Import Pool option does not accept zip files.*

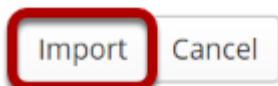
Click Import.

Import Pool

Choose an IMS QTI-compliant **XML** file from your computer.

Choose a file:

Choose File assessment-example.xml



Once you have located the file, click **Import**.

The question pool is imported to the site.

Question Pools

[Add New Pool](#) | [Import Pool](#) | [Transfer Ownership](#)

Pool Name [▲]	Owner	Last Modified	Questions	Subpools	Delete?
 New Pool Add Subpool Copy Move Share	Demo Instructor	Apr 15, 2020 9:25 PM	0	0	<input type="checkbox"/>
 Semester 1 Add Subpool Copy Move Share	Demo Instructor	Apr 13, 2020 11:28 PM	0	2	<input type="checkbox"/>
 Semester 2 Add Subpool Copy Move Share	Demo Instructor	Apr 13, 2020 4:28 PM	2	2	<input type="checkbox"/>

You will see the question pool with the name it was given in the import file in your list of question pools.