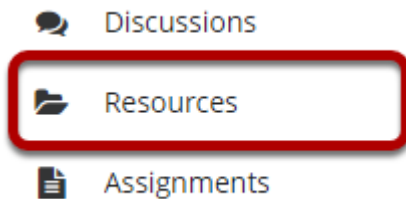


How do I add a web link or URL?

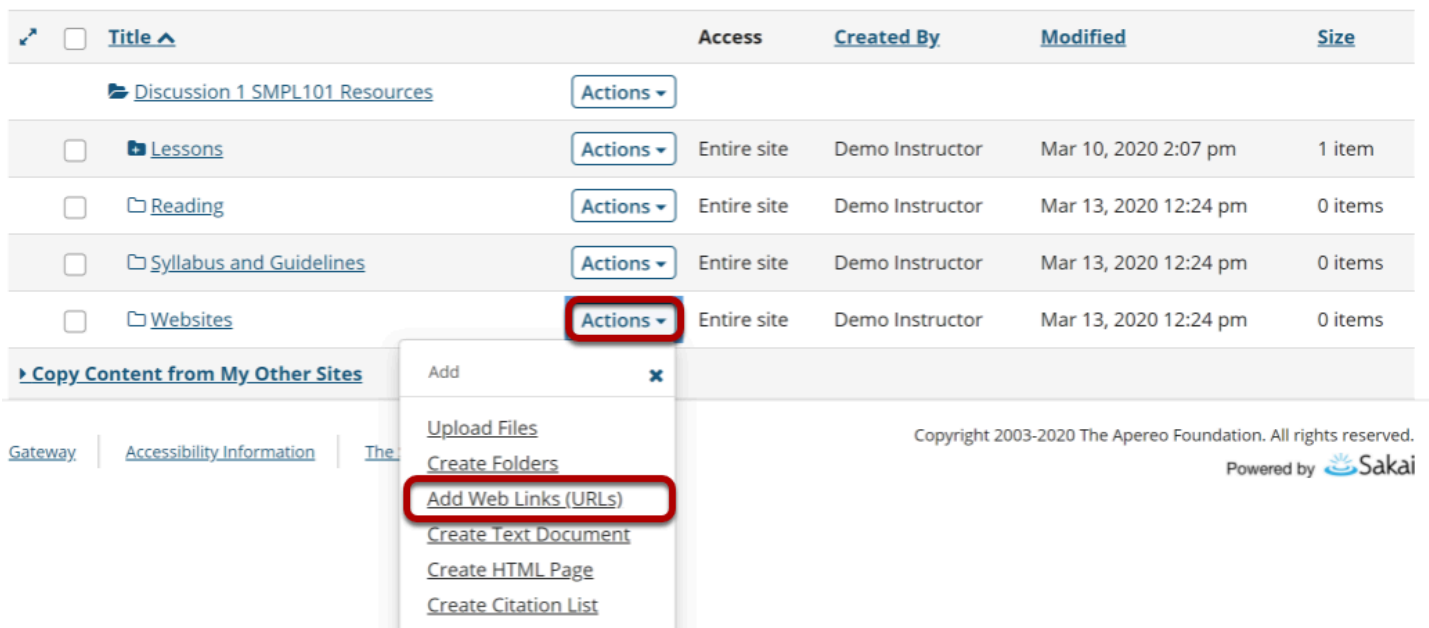
Users can create links to web pages in Resources.

Go to Resources.



Select the **Resources** tool from the Tool Menu of your site.

Click Actions, and then select Add Web Links (URLs).




The screenshot shows a table of resources with columns for Title, Access, Created By, Modified, and Size. The 'Websites' folder is selected, and its 'Actions' dropdown menu is open, showing options like 'Upload Files', 'Create Folders', 'Add Web Links (URLs)', 'Create Text Document', 'Create HTML Page', and 'Create Citation List'. The 'Add Web Links (URLs)' option is highlighted with a red box.

<input type="checkbox"/>	Title ▲	Access	Created By	Modified	Size
<input type="checkbox"/>	Discussion 1 SMPL101 Resources				
<input type="checkbox"/>	Lessons	Entire site	Demo Instructor	Mar 10, 2020 2:07 pm	1 item
<input type="checkbox"/>	Reading	Entire site	Demo Instructor	Mar 13, 2020 12:24 pm	0 items
<input type="checkbox"/>	Syllabus and Guidelines	Entire site	Demo Instructor	Mar 13, 2020 12:24 pm	0 items
<input type="checkbox"/>	Websites	Entire site	Demo Instructor	Mar 13, 2020 12:24 pm	0 items

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To the right of the folder to which you would like to add the web link, from the **Actions** drop-down menu, select **Add Web Links (URLs)**.

This displays the Add Web Links (URLs) page.

Enter web address.

Add Web Links (URLs)

Location: / Discussion 1 SMPL101 / Websites

Add as many web links (URLs) as you like. If you change your mind about needing one of your web links, click the 'X' icon beside it. Press the 'Add Web Links Now' button when you have finished.

Web Address (URL)

Website Name

[Add details for this item](#)

[Add Another Web Link](#)

Email Notification

Enter (or paste) the web site address (URL) and enter a name of the link.

You may also click **Add Another Web Link** to add additional links. (Optional)

Click Add Web Links Now.

Add Web Links (URLs)

Location: / Discussion 1 SMPL101 / Websites

Add as many web links (URLs) as you like. If you change your mind about needing one of your web links, click the 'X' icon beside it. Press the 'Add Web Links Now' button when you have finished.

Web Address (URL)







Website Name

[Add details for this item](#)

[Add Another Web Link](#)

Email Notification

View link(s) in Resources.

<input type="checkbox"/>	Title ^		Access	Created By	Modified	Size
	 Discussion 1 SMPL101 Resources	Actions ▾				
<input type="checkbox"/>	 Lessons	Actions ▾	Entire site	Demo Instructor	Mar 10, 2020 2:07 pm	1 item
<input type="checkbox"/>	 Reading	Actions ▾	Entire site	Demo Instructor	Mar 13, 2020 12:24 pm	0 items
<input type="checkbox"/>	 Syllabus and Guidelines	Actions ▾	Entire site	Demo Instructor	Mar 13, 2020 12:24 pm	0 items
<input type="checkbox"/>	 Websites	Actions ▾	Entire site	Demo Instructor	Mar 13, 2020 12:24 pm	1 item
<input type="checkbox"/>	 Sakai	Actions ▾	Entire site	Demo Instructor	Mar 13, 2020 9:36 pm	44 bytes

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This creates link(s) to the web site(s) in the selected Resource folder.