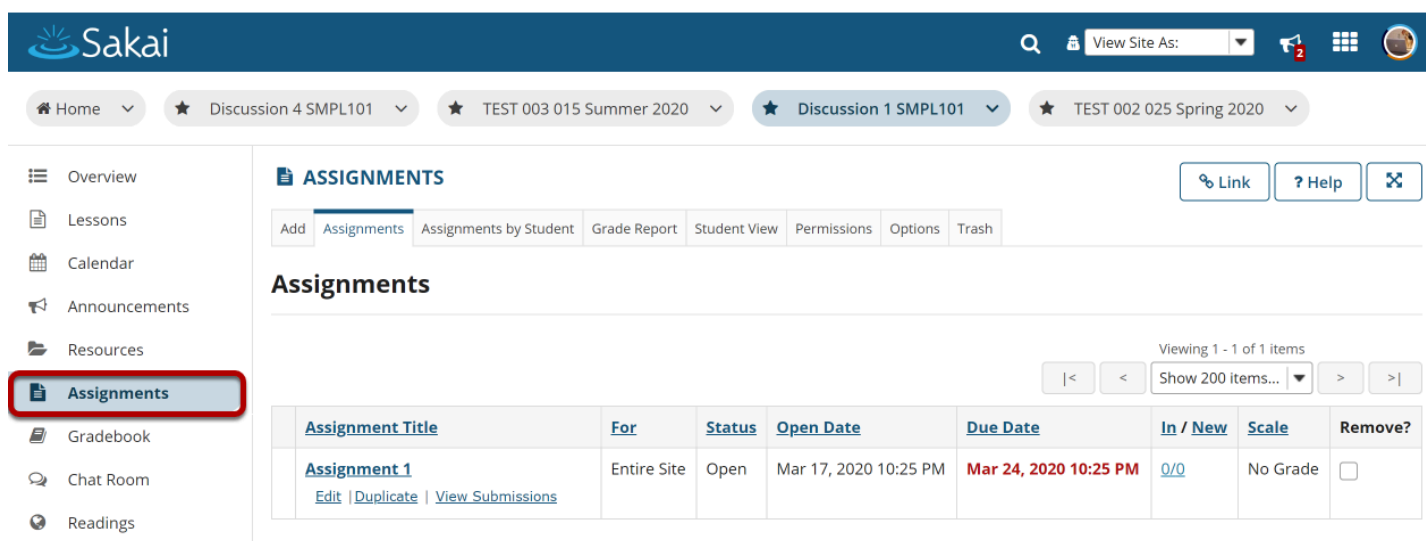# How do I attach files from my Home Resources to submissions in my other sites?

You can attach items from **My Resources** in your *Home* site to any location in another site where you have permission to add attachments. For example, you may attach a file stored in *My Resources* to an assignment or forum post in one of your course sites.

Upload item(s) to My Resources.

For information on accessing and uploading files to *My Resources*, see What are My Resources in Home? and How do I upload files?

Attach a My Resources file to work in another site.

In the site where you want to add an attachment, go to the tool where you want to add it, for example, *Assignments*.

Go to the item where you want to attach the file.

Click on **Edit** beneath the item where you want to attach the file.
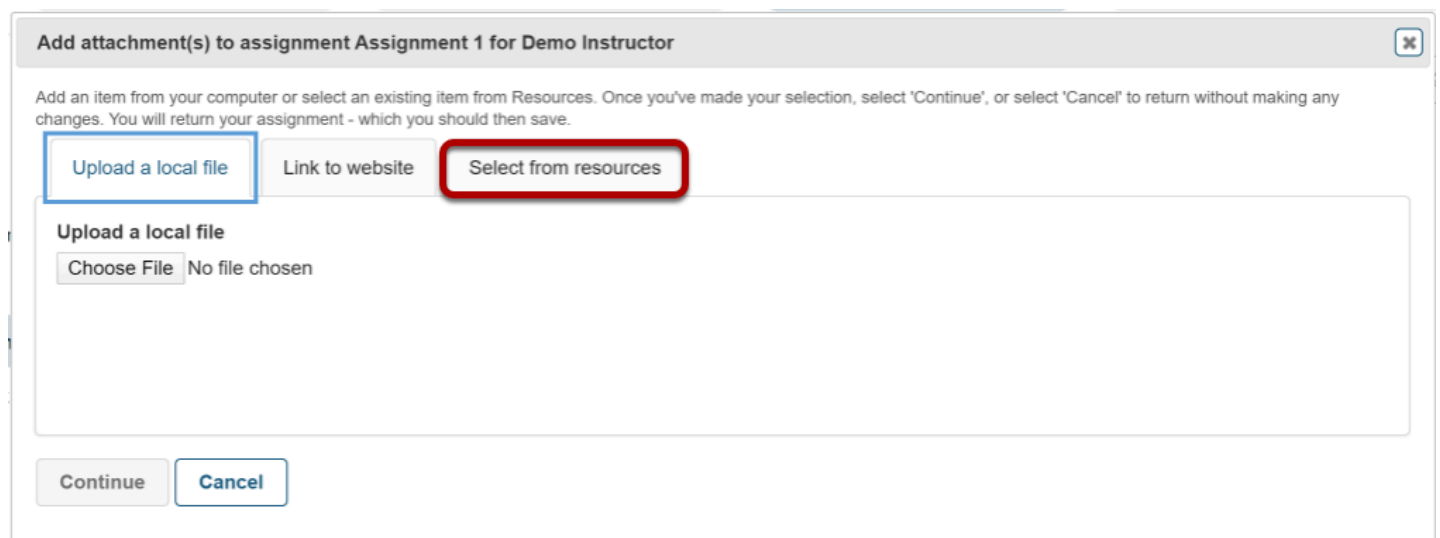
Under Attachments, select Add Attachments.

Scroll down to the Attachments section of the Edit Details page and click **Add Attachments**.

Click the Select from resources tab.

On the Add attachments page, click the **Select from resources tab**.

# Under Select from resources, scroll down and select Show other sites.

Select a resource

Location: 📂 **Discussion 1 SMPL101 Resources**

↗ Title ⌄	Actions
📂 Discussion 1 SMPL101	
📁 Syllabus and Guidelines	
📁 Lessons	
📁 Reading	
📁 Websites	
▸ Show other sites	

Under *Select from resources*, click **Show other sites**

Select the Home folder from your list of other sites.

⌄ Hide other sites	
Viewing 1 - 7 of 7 items |< < show 200 items... ⌄ > >|	
📁 Home	
📁 Discussion 1 SMPL101 Resources	
📁 Discussion 6 SMPL101 Resources	
📁 TEST 002 025 Spring 2020 Resources	
📁 TEST 003 015 Summer 2020 Drop Box	
📁 TEST 003 015 Summer 2020 Resources	
📁 TEST 004 Resources	

To the right of the file you want to attach, click Attach a copy.

Confirm attaching selected file(s).

The name of your selected file will display under *Items to attach* at the top of the page.

When you have finished selecting the files you want to attach, click **Continue**.

The file is attached.

A link to your file will be displayed under *Attachments*.

View the Attachment icon next to the item in Resources.

	Assignment Title	For	Status	Open Date	Due Date	In / New	Scale	Remove?
📎	**Assignment 1** Edit	Duplicate	View Submissions	Entire Site	Open	Mar 17, 2020 10:25 PM	**Mar 24, 2020 10:25 PM**	0/0	No Grade	☐

Back on the Item's landing page, the item will now appear with the attachment icon to the left of the item title.