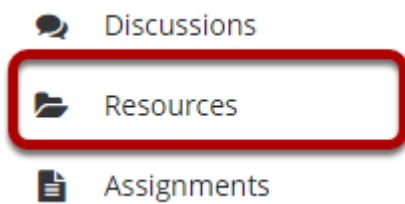


# How do I restore a removed file or folder in Resources?

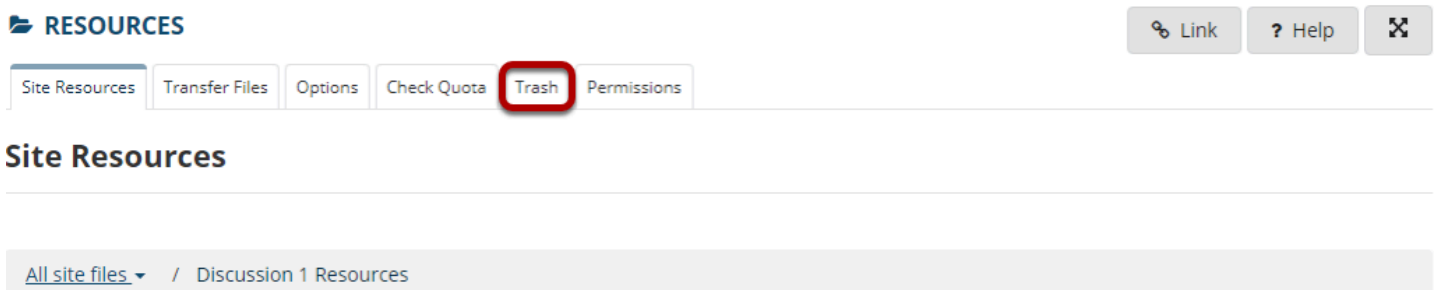
Users can restore a file or folder they have previously removed from Resources.

## Go to Resources.



Select the **Resources** tool from the Tool Menu of your site.

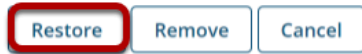
## Click Trash tab.



This displays the **Restoring Items** page.

# Select the items to be restored, and then click Restore.

## Restoring items



Select item to be restored and press the restore button. Files moved to Trash more than 30 days ago will be permanently deleted.

<input type="checkbox"/>	Title	Removed By	Removed On
Discussion 1 SMPL101			
<input checked="" type="checkbox"/>	frogs-1642938_1280.jpg	Demo Instructor	3/16/20 7:08 pm

# Item is restored.

<input type="checkbox"/>	Title ^	Access	Created By	Modified	Size	
Discussion 1 SMPL101 Resources		<a href="#">Actions</a>				
<input type="checkbox"/>	Syllabus and Guidelines	<a href="#">Actions</a>	Entire site	Demo Instructor	Mar 13, 2020 12:24 pm	3 items
<input type="checkbox"/>	Lessons	<a href="#">Actions</a>	Entire site	Demo Instructor	Mar 10, 2020 2:07 pm	3 items
<input type="checkbox"/>	Reading	<a href="#">Actions</a>	Entire site	Demo Instructor	Mar 16, 2020 4:14 pm	2 items
<input type="checkbox"/>	Websites	<a href="#">Actions</a>	Entire site (Hidden)	Demo Instructor	Mar 16, 2020 5:08 pm	2 items
<input type="checkbox"/>	frogs-1642938_1280.jpg	<a href="#">Actions</a>	Entire site	Demo Instructor	Mar 16, 2020 9:28 pm	472.7 KB

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This restores the previously removed items back to the original folder.