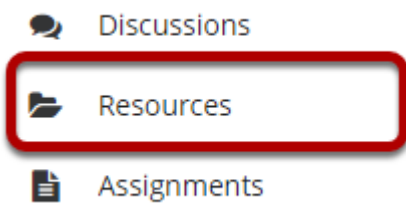# How do I set the display of a Resources item to a specific time period?
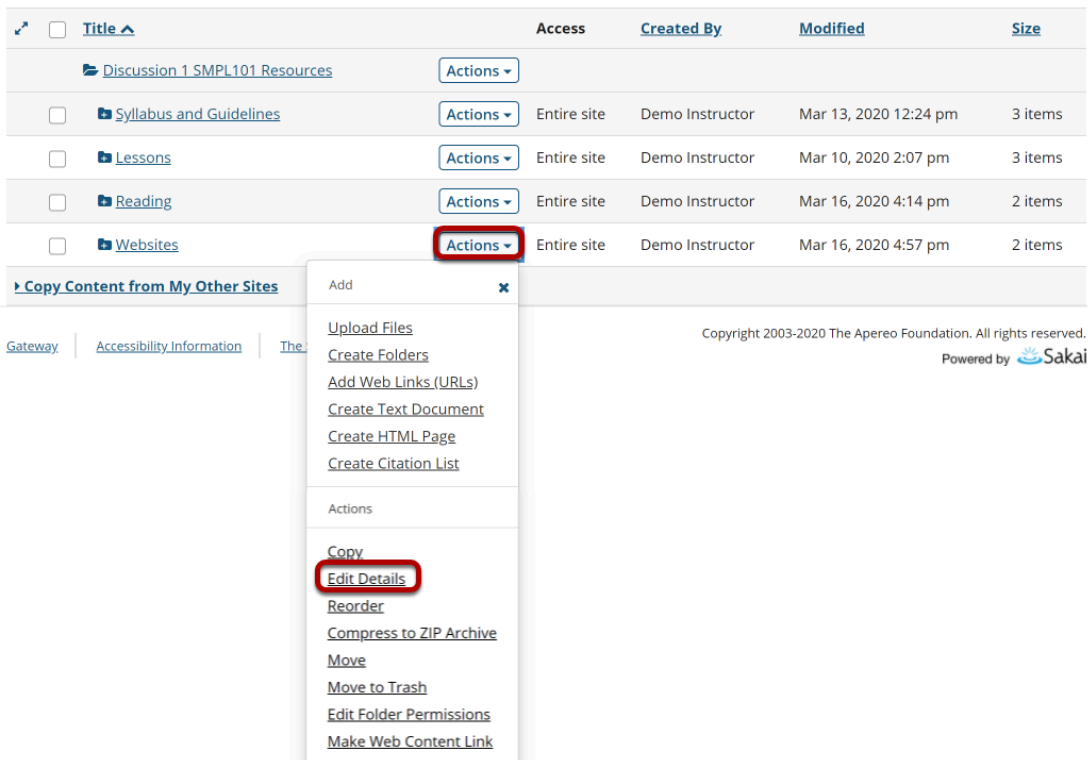
Users can set the availability of a Resource file or folder to display to site participants at a specific date and time and become hidden at a specific date and time.

Go to Resources.

Select the **Resources** tool from the Tool Menu of your site.

Click Actions, and then select Edit Details.

To set specific availability of a file or folder, to the right of the file or folder, from the **Actions** drop-down menu, select **Edit Details**..

This displays the Edit Details page for the item.

Specify dates.

Under **Availability and Access**, check the boxes next to **From** and **Until**, set the dates and times using the calendar icon, and then click **Update**.

Notes:

- *The "Show this item" radio button must also be selected.*
- *The "From" and "Until" functionality is optional. You can select to show an item "From" a date/time or show an item "Until" a date/time or both.*

View file or folder in Resources.

⤢ ☐	Title ⌃		Access	Created By	Modified	Size
	📂 Discussion 1 SMPL101 Resources	Actions ▾				
☐	📁 Syllabus and Guidelines	Actions ▾	Entire site	Demo Instructor	Mar 13, 2020 12:24 pm	3 items
☐	📁 Lessons	Actions ▾	Entire site	Demo Instructor	Mar 10, 2020 2:07 pm	3 items
☐	📁 Reading	Actions ▾	Entire site	Demo Instructor	Mar 16, 2020 4:14 pm	2 items
☐	📁 *Websites* 🚫	Actions ▾	*Entire site (Hidden)*	*Demo Instructor*	*Mar 16, 2020 5:08 pm*	*2 items*
▸ Copy Content from My Other Sites						

This displays the file or folder in Resources as hidden, except during the specified time period.

Notes:

- *Instructors see hidden Resource items as grayed out.*
- *If you set a specific date/time for the availability of a folder, all of the files within the folder automatically have the same availability date/time restrictions.*