How do I unhide files or folders?

There are two methods Instructors can use to unhide (show) files or folders.

Method 1: Select files or folders > Show

Method 2: Actions > Edit Details > Show

## Go to Resources.

Select the **Resources** tool from the Tool Menu of your site.

Method 1: Select the file(s) or folder(s), and then click Show.

This displays the Show Items Confirmation page.

Click Show again to confirm.

⊘ Are you sure you want to make the following item(s) visible to all site participants? NOTE: If you make a folder visible, all items within it will be visible unless individually set as hidden.

Show item(s) confirmation...

Name	Size	Added By	Last Modified
▪ Reading	2 items	Demo Instructor	Mar 14, 2020 10:34 pm
▪ Websites	2 items	Demo Instructor	Mar 14, 2020 10:27 pm
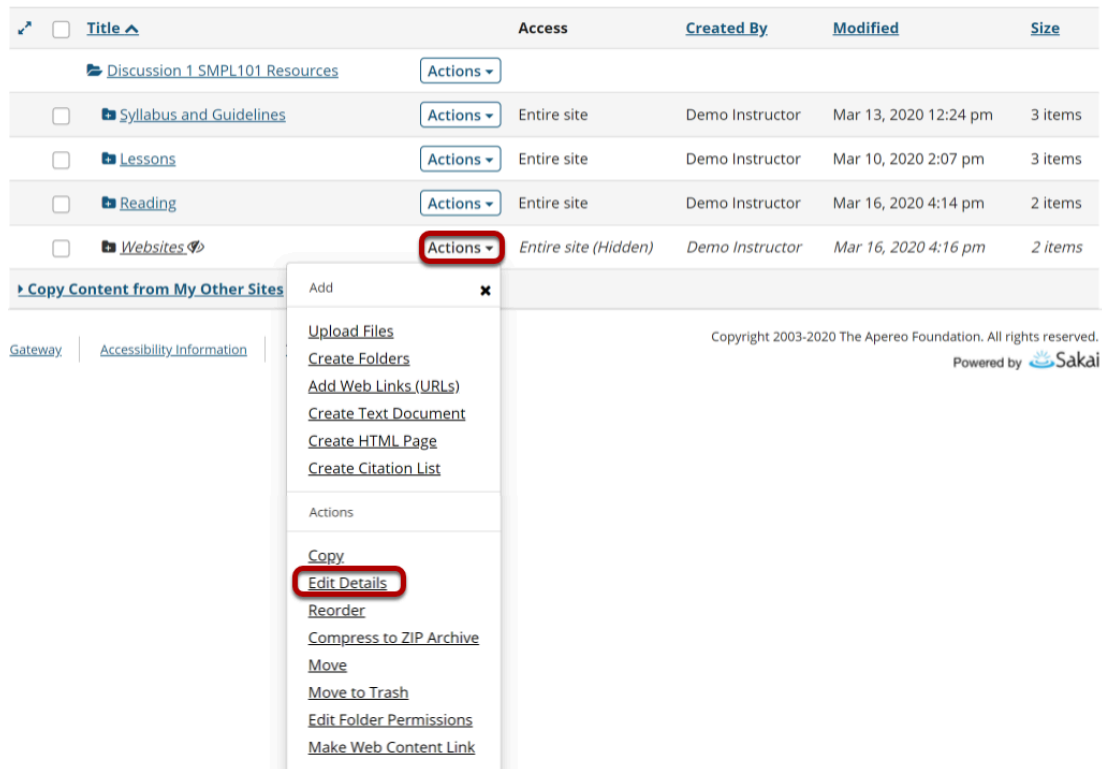
SHOW   Cancel

The items are now visible.

		Title ⌃		Access	Created By	Modified	Size
⤢	☐						
		📂 Discussion 1 SMPL101 Resources	Actions ▾				
	☐	📁 Syllabus and Guidelines	Actions ▾	Entire site	Demo Instructor	Mar 13, 2020 12:24 pm	3 items
	☐	📁 Lessons	Actions ▾	Entire site	Demo Instructor	Mar 10, 2020 2:07 pm	3 items
	☐	📁 Reading	Actions ▾	Entire site	Demo Instructor	Mar 16, 2020 4:14 pm	2 items
	☐	📁 Websites	Actions ▾	Entire site	Demo Instructor	Mar 16, 2020 4:14 pm	2 items

▸ **Copy Content from My Other Sites**

This returns the display to the Resources page with the selected items available.

Method 2: Click Actions, and then select Edit Details.

To unhide a file or folder, to the right of the file or folder, from the **Actions** drop-down menu, select **Edit Details**.

This displays the Edit Details page for the item.

Select Show this item, then click Update.

Under **Availability and Access**, select **Show this item**, and then click **Update**.

The item is now visible.

This returns the display to the Resources page with the selected item available.