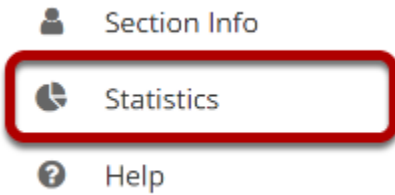


How do I duplicate a report?

Go to Statistics.



Select the **Statistics** tool from the Tool Menu of your site.

Click Reports.




Click Duplicate.

Reports

My reports Private reports, available for this site only.

[+ Add](#)

 Recent Visits Edit Duplicate Delete	All visits within the last 7 days
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Click the **Duplicate** link under the report you would like to copy.

The copied article will appear in the list of reports.

Reports

My reports Private reports, available for this site only.

[+ Add](#)

 Copy of Recent Visits Edit Duplicate Delete	All visits within the last 7 days
 Recent Visits Edit Duplicate Delete	All visits within the last 7 days

Note: The duplicated report will have "Copy of" at the beginning of the title.