

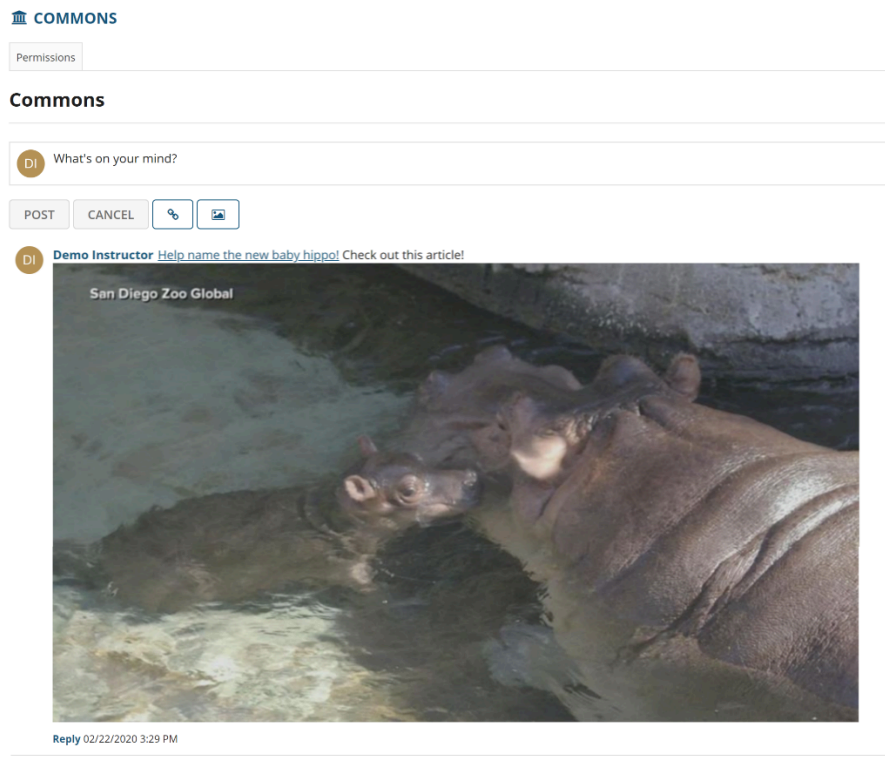
How do I edit a post in Commons?

Go to the Commons tool.



Select the **Commons** tool from the Tool Menu of your site.

The Commons page will display.



The most recent posts will appear at the top of the screen.

Click the Edit link below the post you want to edit.

DI

Demo Instructor [Help name the new baby hippo!](#) Check out this article!



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Note: You must have edit permissions in order to edit your own or other posts in Commons.

Make your changes, and then click Post.

DI Demo Instructor [Help name the new baby hippo!](#) [Check out this article!](#)

San Diego Zoo Global




UPDATE: She finally has a name!

POST CANCEL

The edited post will display.

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