

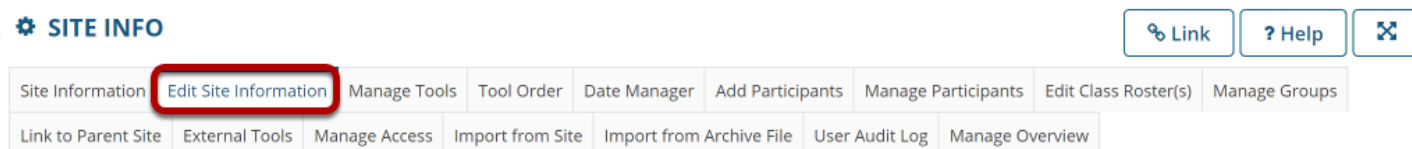
How do I edit the site information?

Go to Site Info.



Select the **Site Info** tool from the Tool Menu of your site.

Select Edit Site Information.

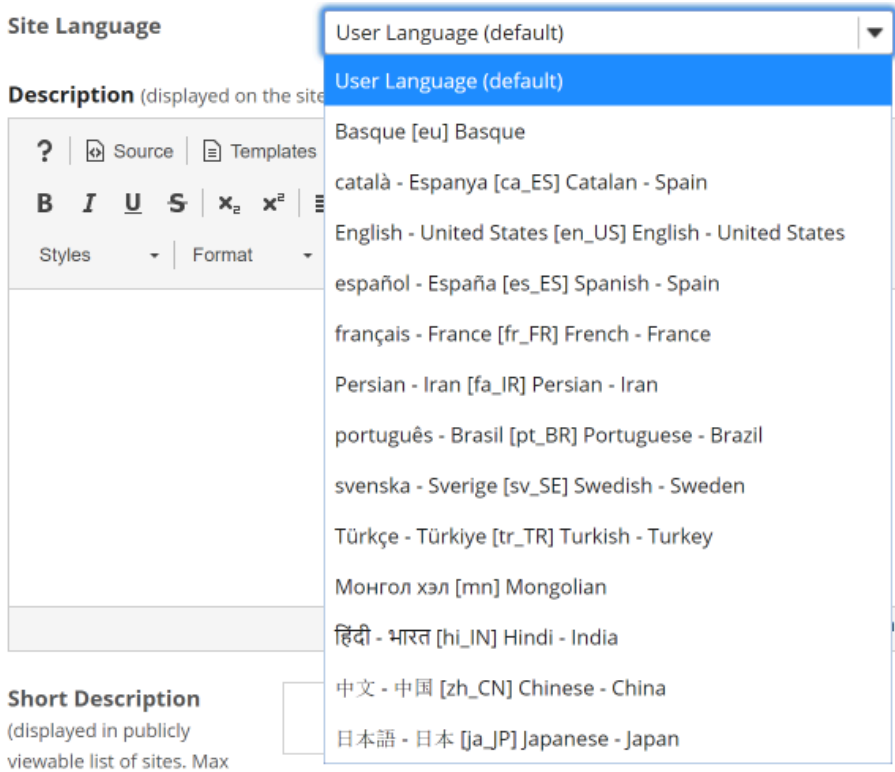


Select the **Edit Site Information** tab.

View Site Title and Term.

Site Title	MPH101 123 123 Spring 2021
Term	Spring 2021

Select site language.

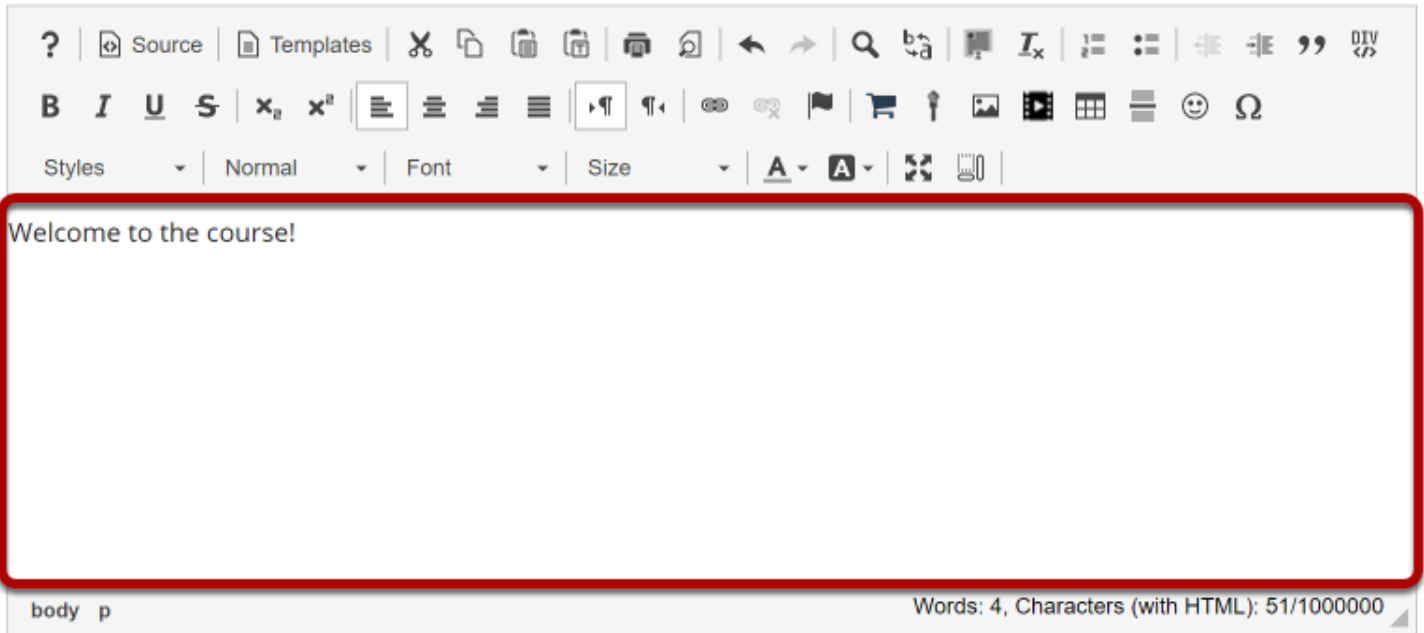


If desired, you can change the default language for your site to any of the available languages listed. Languages in this list will vary depending upon the language pack(s) installed on your instance.

Click on the desired language to select it.

Enter a site description.

Description (displayed on the site's home page)



Welcome to the course!

body p Words: 4, Characters (with HTML): 51/1000000

The information entered into the description area will appear on the site's home page. You may use the Rich Text Editor here to enter your description.

Enter a short description.

Short Description

(displayed in publicly viewable list of sites. Max 80 characters)

Discussion 6

You may also enter a short description (with a maximum of 80 characters). This short description will display in the publicly viewable list of sites.

(Optional) Set a site icon.

Icon URL

Provide a URL link for a custom site icon if desired.

Enter the site contact information.

* Site Contact Name

Site Contact Email

Enter the **Site Contact Name** and **Site Contact Email** for the site contact. (This is typically the site creator, owner, or instructor.)

Click Continue.

Click **Continue** to save your changes.

Confirm Edits.

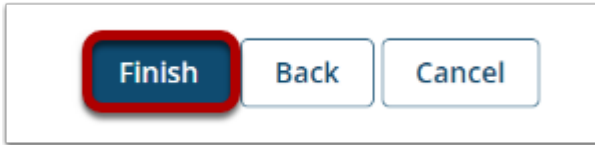
Confirming edits to MPH101 123 123 Spring 2021

Click Finish below to update your site with the following information. Fields that you have changed are shown in red.

Site Title	MPH101 123 123 Spring 2021
Site URL	
Term	Spring 2021
Site URLs	None provided
Site Language	No Language provided
Description	Welcome to the course!
Short Description	Discussion 6
Appearance	
Site Contact Name	Demo Instructor
Site Contact Email	demoinstructor@longsight.com
LaTeX	Disabled

Confirm edits are correct.

Click Finish.



Click finish to save your edits.